



# Stormwater Pond

## Annual Inspection Checklist for BMP Owners

Submit Inspection Checklists  
by July 1 each year to  
the Land Development  
Department at:  
[lcswc.com/annual-inspection/](http://lcswc.com/annual-inspection/)

Circle one: **Dry Pond** **Wet Pond**

Site name: \_\_\_\_\_ BMP Number: \_\_\_\_\_

Owner Change since last inspection? Y N

Owner Name \_\_\_\_\_

Address \_\_\_\_\_

Phone Number \_\_\_\_\_

Location: \_\_\_\_\_

Inspection Date: \_\_\_\_\_ Time: \_\_\_\_\_

Inspector: \_\_\_\_\_

Weather Conditions: \_\_\_\_\_

Was flow observed: If so, what was the appearance of the water (i.e. color, sheen, estimated flow rate, etc.)? \_\_\_\_\_

Maintenance Item	Inspected? (Yes/No)	Maintenance needed? (Yes/No)	Comments
<b>Embankment (Dam) and Emergency Spillway</b>			
Circle Type: Reinforced concrete, corrugated pipe, masonry, other _____			
1. Vegetation			
2. Erosion on embankment/dam			
3. Animal burrows			
4. Cracking, bulging or sliding of dam			
A. Location:			
B. Describe			
5. Drains are clear and functioning			
6. Leaks or seeps noted on embankment			
A. Location			
B. Describe			
7. Vegetation or rip rap lining in emergency spillway			
8. Emergency spillway clear of obstructions			
9. Other (describe)			
<b>Riser and Principal spillway</b>			
Circle Type: Reinforced concrete, corrugated pipe, masonry, other _____			
1. Low flow orifice blocked			
2. Trash rack			
A. debris removal needed			
B. corrosion noted			
3. Excessive sediment buildup in riser			
4. Concrete/Masonry condition			
A. cracks or displacement			
B. spalling			
5. Metal pipe condition			
6. Control Valve operational			

Maintenance Item	Inspected? (Yes/No)	Maintenance needed? (Yes/No)	Comments
7. Pond drain valve operational			
8. Outfall channels functioning			
9. Other (describe)			
<b>Ponding Area</b>			
1. Water being held in ponding area at time of inspection? Y N			
2. Undesirable vegetative growth			
3. Debris removal needed			
4. Visible pollution			
5. Shoreline erosion			
6. Visible sediment deposition in ponding area			
6. Other (describe)			
<b>Sediment Forebay</b>			
1. Sediment deposition noted			
2. Sediment cleanout needed (over 50% full)			
<b>Other</b>			
1. Erosion at stormwater outfalls into pond			
2. Headwalls and endwalls			
3. Encroachment into pond or easement area			
4. Complaints from residents	N/A		
5. Public hazards (describe)	N/A		
6. Needs to be mowed			
7. Other vegetation needs to be removed			
8. Other - describe			

Note: If any inspection items were checked "yes" for maintenance needed, list maintenance actions and dates completed below.

Maintenance Action Needed	Date Due	Completed? Y/N

Inspector Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_